

Board Meeting Minutes -2020/21 Board
April 30, 2021

Current Officers, July 1, 2020-June 30, 2021

(Club Administration)

President	Jim Welborne
Secretary	Jenifer Wright
President Elect	Cara Jones
Treasurer	Deb Varnak
Past President	Jessica O'Brien
Sergeant-At-Arms	Matt Kubik



2019-2021 board members

Lance Werner	→	Club Public Relations
Matt Kubik	→	Rotary Foundation/Fundraising
Jenilee Haynes-Peterson	→	Service Projects
Adam Vidoni	→	Membership

2020-2022 board members

←	Debbie Tatum
←	Dennis Carroll
←	Nicole Manning
←	Terry Voltz

Topics

- Secretary Reports
 - Approval of Minutes from March
 - No minutes to approve. Jennifer will have uploaded as soon as possible
 - Review of Secretary Reports
 - No secretary reports to review this month.
- Treasurer Reports
 - Approval of Financial Report
 - Deb resigned as Treasurer and Jim is taking over right now.
 - Approval of financial report – no quorum
 - Status of dues payments (See Attachment 1)
- Club Meetings
 - Locations for outdoor meetings starting in May
 - May 6 will be at Creek Ridge county park at the Lion's shelter. Box lunches will be offered.
 - Other options are Barker mansion, Washington park, Friendship gardens, shelter across from the zoo, salvation army
- Presidential Citation Goals' Action Plans Status
 - Review Board Member Commitments (See Attachment 2)
 - Board reviewed action plans and what has been completed.
 - Calling of lost rotarians hasn't been done consistently. Jim to send reminder texts to complete these calls
 - Spring fundraisers still in process
 - Need to submit board officers asap
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 - Membership (Adam Vidoni, Terry Voltz)
 - District training
 - Retention calls-Not being done consistent

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- Club Public Relations (Lance Werner, Debbie Tatum)
 - Member profiles
 - Promote in person meetings starting in May
 - Work on promoting vaccinations
- Rotary Foundation/Fundraising (Matt Kubik, Dennis Carroll)
 - Matt working on Spring fundraiser. Will announce at May 6 meeting
- Service Projects (Nicole Manning, Jenilee Haynes-Peterson)
 - Scholarships
 - Apple Dumpling
 - Nicole taking this over since Jenilee stepped out of rotary due to new position
 - Rotary Garden
- Administration (Cara Jones, Jessica O'Brien)
 - Strategic Planning
 - Board member and officer election

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Old business

- Rotaract Club at Purdue University Northwest
- New treasurer
 - Jim taking over for now
- New business
 - Discussion of *13 ways to kill your Rotary Club* video

Next Board Meeting: May 26, 2021

Attachment 1

Unpaid dues as of March 21, 2021

Name	Balance
Boy, Pat	\$150.00
Donoghue, Patrick	\$150.00
Krause, Julia	\$205.00
Laramore, Mary	\$150.00
May, Abby	\$300.00
Neff, James D.	\$150.00
Russell, Carol	\$150.00
Smith DDS, Bruce	\$300.00
Thatcher, Robyn	\$300.00
Vance, Suzy	\$150.00
Varnak, Deb	\$300.00
Voltz, Terry	\$150.00
Zygas, Dalia	\$150.00
	\$2,605.00

Attachment 2

Jun:

Since strategic planning will concentrate on the future of our club it was thought that the President Elect should head the committee utilizing new, established and senior members.

Jul:

Board Members will work on action plans and have ready for next meeting.

Aug:

Board members currently working on list to call members and invite to next meeting.
Board to start thinking on other ways to reach out to members to attend.

Sep:

Retention requires board action-Board Members should contact club members who have not renewed and encourage them to renew (see attached).

28 members have not paid dues. Jim to send a list out to board to call.

Committee Commitments:

Membership

- Our club will have at least 60 new members by end of year
- Club will organize and support 1 Interact or Early Act club during rotary year

Public Relations

- Clubs online presence accurately reflects current activities
- Social media accounts will be updated 4 times/month
- 4 media stories will be covered during the Rotary year
- The club will use Rotary International advertising and public service materials such as broadcast videos, print ads, and other official materials

Rotary Foundation/Fundraising

- \$3000 will be contributed to the Rotary Foundation Annual Fund by club and its members during the Rotary year
- \$500 will be contributed to the Rotary Foundation PolioPlus Fund by our club and its members during the Rotary year.

Service Projects

- At least 48 members will participate in club service activities during the Rotary year
- 2 club members will be members of Rotary Fellowship during the Rotary year
- Club will complete 5 service projects
- Club will sponsor 4 individuals in RYLA
- 6 social activities will be held outside of regular meetings during the rotary year

Administration

- Our club will have an up-to-date strategic plan
- Jessica O'Brien to send out strategic plan to board

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- 4 of our club's committee chairs will attend one of the district training assemblies

Club Foundation Projects

- Ivy Tech Scholarship
- Club Scholarship
- RYLA-3-6 students needed. Deb V. to see if participation will be available through MCAS

Oct:

- Need a volunteer to take on the Club Scholarship.

Nov:

- . Terry to put together LinkedIn account
- Terry to inquire about Rotary license plates through the BMV
- Need for project budgets

Dec:

- There is a candidate from Ill who works in MC and is interested in joining. She's been invited to 1/7/21 meeting.
- Terry will work with Lee Morris on a group get together to see what membership ideas he has.
- Matt needs to come up with a fundraiser for online this spring. i.e. Gala or paid event. Online concert suggested.
- Matt will call the district to see if there are any suggestions for fundraising that was successful in the past.
- Matt will contact Chef Erik/cooking show fundraiser split for soup kitchen and Rotary
- Elections February 3, 2021

Jan:

- Goal is to raise \$3000 for the Foundation Matt will present to club at next meeting. Requirement for future District Grants.
- Jim will get copy of scholarship application to Jenilee and meet together to discuss.
- Jenilee to form a scholarship committee. Jessica O'brien agreed to be part of the committee
- Board and officer elections: Cara to send list of selected officers to Jim. Elections start beginning of February. Cara and Jim to meet to discuss elections.
- Rotaract Club at Purdue University Northwest: Jim is looking into doing this
- Deb Varnek is stepping down. Board is now looking for new treasurer for the club. Contact Jim if anyone wants to take this on or if we know anyone that would be interested.

Feb:

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- Board to sign-up for table host. Seeking a minimum of 3 board members per meeting
- Jim is contacting Dean of the School of Business at Purdue Northwest for speakers
- Jim will contact Assistant District Governor regarding membership recruitment.
- Nicole will be meeting with Jenilee to discuss Apple Dumpling and Scholarships. Jim suggested contacting La Porte Club for how they find projects.
- Board member and officer election: Cara missing one person. Should be ready by next meeting.
- 3/11 to 3/13 online PETS to be attended by Cara and Jenilee.

Mar: