

Board Meeting Minutes-2016/17 Board August 24, 2016



Current Board, July 1, 2016-June 30, 2017

President	Lance Werner	Treasurer	Sandy Smith
Secretary	Jim Welborne	Sergeant-At-Arms	Tom Keene
President Elect	Marty Corley		
Past President	Mike Hackett		

2016-2018 board members

Marty Corley→ Social Media/Publicity
→ Fundraising
Joyce Hollingsworth→ Projects
Ed Hugley, David Gately→

2015-2017 board members

←Candice Silvas
←John Wendel, Lance Werner
←Megan Applegate, Bridgette Crowe
Recruitment/Retention, Tom Keene

Members Present:

Lance Werner Sandy Smith
Jim Welborne Tom Keene
John Wendel Joyce Hollingsworth
Megan Applegate David Gately

Guest Suzy Vance

Members Absent:

Marty Corley Mike Hackett
Candice Silvas Bridgette Crowe
Ed Hugley

Items for Discussion-

1. Motion to approve May minutes by Tom Keene, 2nd by Sandy Smith – Passed
2. Reviewed To Do List
3. Secretary's Report
 - a. New member Missy Miller approved for associate status
 - b. Membership in June was down one member
 - c. Attendance hovering around 40 – 50%
4. Treasurer
 - a. Actual vs. Budget discussed for June and July
 - b. 2016/17 Budget discussed
 - c. Motion for approval by Megan Applegate, 2nd by Jim Welborne – Passed
 - d. Details on miscellaneous items will be on future reports.

5. Chair reports
 - a. Social Media-Publicity
 - i. Candice is looking to train someone to help her keep the Facebook page up to date.
 - b. Fundraising
 - i. John Wendell has offered to use his points as match to create Paul Harris Fellows thanks from the board
 - ii. Jim Welborne will prepare a contributions report
 - c. Projects
 - i. Lubeznik Art Center Arts and Astsan Festival participation was successful. Getting volunteers was a little more time consuming than expected.
 - ii. Boo at the Zoo is next on October 21-22
 - d. Recruitment/Retention
 - i. Induction of new members was determined to be the responsibility of the club president.
6. Old business
 - a. Strategic Planning update
 - i. Joyce Hollingsworth will work with board to complete the plan.
7. New business
 - a. 100Th Anniversary
 - i. Bruce Smith is developing a schedule
 - ii. Jim Welborne will develop a World Polio Day event
 - b. Rotary Club Insurance Program
 - i. RI's policy reviewed by Tom Keene
 - ii. Will check on an Employee Dishonesty, Theft & Forgery Policy
 - c. Other
 - i. Megan Applegate reiterated that we need a disclaimer regarding our tax deductibility status for the club and the foundation
 - ii. Jim Welborne will research PayPal vs. Club Runner for payments and donations through the website.
8. Meeting adjourned

Next Meeting Date: 9-28-16

Task List

- Tom Keene Recruit/Retention committee review new member application procedures and will publish changes.
- Tom Keene Research Employee Dishonesty, Theft & Forgery Policy
- Matt Kubik Bring possible international projects to board.
- Sandy Smith Document dues and fees payable to Rotary International and Rotary District 6540.
- Sandy Smith Add miscellaneous expenses detail to treasurer's report
- Jim Welborne Print contributions report
- Jim Welborne Ask RI if we can transfer points from past members to the club
- Jim Welborne Setup a PayPal account for club foundation
- Jim Welborne Have 2 buttons and the website for Donations and other payments
- Jim Welborne Develop plans for 100th anniversary World Polio Day celebration
- Jim Welborne Compare features and costs of PayPal vs. Club runner for accepting payments through the website
- Megan Applegate Develop disclosure statement for 501c4 and 501c3